

SEMESTER IV

25 CP 401 Functional English – IV

Course Outcomes:

1. To understand communication in formal and informal environment
2. To acquire ability to use non-verbal communication effectively
3. To be able to develop technique of locating specific as well as general information and making notes
4. To understand the use of vocabulary for effective communication
5. To be able to make requests and learn to give, refuse permission in formal, informal situations
6. To master the skills of descriptive and concise writing
7. To learn to skim and scan information while listening.

Section 1 Communication skills

- Non-verbal skills and Body language
- Vocabulary and effective communication
- Speaking skills—leaving, taking leave, requests

Section 2 Reading skills

- The Speckled Band by Arthur Conan Doyle
- The woman on platform No.8 by Ruskin Bond
- Three visions for India by APJ Abdul Kalam
- You Start Dying Slowly by Pablo Neruda

Section 3 Writing skills

- Notice writing
- Letter writing ---formal, informal

25 CP 402 Methods of Social Work: Group Work

Course Outcomes:

1. Understand group work practice in social work intervention.
2. Understand group as an institution of change and multiple relationship therein.
3. Develop skills to work with different stages of group work process.

Unit 1: Conceptualization of group work method

- 1.1 Characteristics of group
- 1.2 Types of groups
- 1.3 Group work as a method of social work

Unit 2: Group work process

- 2.1 History & development of group work
- 2.2 Objectives of group work
- 2.3 Principles of group work

Unit 3: Group work process

- 3.1 Dynamics in groups
- 3.2 Group work process
- 3.3 Program planning in group work

25 CP 403 Methods of Social Work: Social Work Research

Course Outcomes:

1. Understanding of meaning, nature, scope & importance of social work research
2. Develop understanding about data collection & code sheet
3. Develop skills for graphical presentation of research project

Unit 1: Introduction to scientific method

- 1.1 Meaning, purpose & characteristics of scientific research
- 1.2 Aspects of research process
- 1.3 Meaning, scope & importance of social work research

Unit 2: Introduction to Research Strategies

- 2.1 Design of Social research
- 2.2 Importance of sampling & its types
- 2.3 Tools of data collection

Unit 3: Data Processing

- 3.1 Coding of data
- 3.2 Use of simple statistical tools (percentage, ratio, measure of central tendency)
- 3.3 graphical & tabular presentation of data.

25 EL 401 Disaster Management

Course Outcomes:

1. Develop skills to analyze factors contributing to disasters
2. Develop understanding & skills to participate in disaster management

Unit 1: Disaster & its impact

- 1.1 Meaning & characteristic of disaster
- 1.2 Classification of Disaster
- 1.3 Impact of disaster

Unit 2: Disaster Management & Intervening Parties

- 2.1 Pre disaster (prevention, preparation, education & preparedness)
- 2.2 Actual disaster (short term – long term plan, search & relief and resource mobilization)
- 2.3 Post disaster (rehabilitation, mitigation)
- 2.4 Role of various intervening parties (Social workers, government organizations, local groups, community people)

25 EL 402 Introductions to Medical & Psychiatric Social Work

Course Outcomes:

1. To understand the concept of health & illness and understand its psycho-social impacts
2. to know role of social worker in medical & psychiatric setting

Unit 1: Introduction to health aspects

- 1.1 Concept of health, wellbeing & healthcare
- 1.2 Relationship between health, healthcare and development
- 1.3 Difference between physical health & mental health
- 1.4 Factors affecting on physical & mental health

Unit 2: Role of social worker in health setting

- 2.1 Classification of Mental disorders
- 2.2 Psycho-social aspects related to various illnesses
- 2.3 Role of social worker in clinical setting
- 2.4 Role of social worker in hospital setting.